

AGENDA
South Carolina State Board of Funeral Service
Board Meeting
10:00 a.m., August 31, 2023
Synergy Business Park
110 Centerview Drive, Kingtree Building
Lowcountry Conference Room
Columbia, South Carolina

1. Meeting Called to Order

A. Public notice of this meeting was properly posted at the S. C. State Board of Funeral Service office, Synergy Business Park, Kingtree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

2. Approval of the Agenda

3. Introduction of Board Members and Persons Attending the Meeting

4. Approval of Excused Absences

5. Approval of Excused Absences for IRC members

6. Approval of Minutes from June 28 & 29, 2023

7. President's Remarks – James P. Hodge

8. Presentation of Service Plaque

1. Eddie J. Nelson

9. Administrator's Remarks – Amy Holleman

A. Financial Report

B. Updates: Funeral Establishments; Change of Managers

10. Reports

A. Inspection Report – Matalie Mickens 81 inspections between June 17, 2023 through August 17, 2023

B. Investigative Review Committee (IRC) Report

C. Office of Investigation and Enforcement (OIE) Report

D. Office of Disciplinary Counsel (ODC) Report

Application Hearings

11. Funeral Establishment

A. Change of Ownership

1. The Serenity Mortuary – Summerville – Andre Lamont Locke

B. New Crematory

1. Napier Funeral Home & Crematory – Graniteville – Clinton Douglas Jackson

C. New Branch Funeral Home

1. Ocean View Funeral Home and Beach Crematory, North Strand Chapel – Little River –
Atu Jamal Williams

12. Funeral Director and/or Embalmer Applications

A. Licensure by Endorsement

1. Henry Lee Chandler

B. Funeral Director and/or Embalmer by Examination

1. Carmen Laughlin Woodard

New Business

13. Act 13 of 2023 (H.3605) Delegation

14. Discussion: Embalmer Student Permit

15. Inspection Questions and Concerns – Matalie Mickens and William “Buddy” Poole

16. Establishment Extensions Policy

17. Election of Officers

18. Executive Session for Legal Advice, If Needed

19. Public Comments (no votes taken)

20. Adjournment

The next scheduled Board meeting of the SC State Board of Funeral Service is October 11 – 12, 2023.